

MINUTES – MARCH 9, 2020

BROOKS COUNTY DEVELOPMENT AUTHORITY

Chairman Harrell called the meeting to order. Board members Marie Horne, Ulysses Marable, Stephanie Mata and Andy Swann attended, along with Engineer Ben DeVane and Director Tiffany Holmes.

Minutes and Financials

Copies of the minutes of the monthly meeting held February 10th were reviewed. Andy Swann motioned to approve the minutes of the meeting as presented; seconded by Stephanie Mata; unanimously approved.

The financial reports for February 2020 were provided to the board for review and approval along with the checking account balances. Stephanie Mata motioned to accept the financial reports as provided; seconded by Andy Swann; unanimously accepted.

Old Business

Project updates were provided, if available.

Chairman Harrell shared that he had continued to follow up Kenneth Marshall, owner of Deep South Machine to prepare a cost estimate to repair skyline lighting in downtown Quitman.

Engineer DeVane will continue to work with contractors to get an updated cost estimate for signage at the industrial park.

New Business

Chairman Harrell moved to new business. He discussed with board member the importance of properly maintenance at the industrial park and shared plans to have the Georgia Forestry Commission perform a controlled burn in approximately two weeks. Andy Swann suggested that we look for old bids/specs for advertising for total park mowing. Tiffany was instructed to try to find old bids and to ask for Greg Swann to provide a cost estimate to mow the entire park after burn is complete.

Chairman Harrell proceeded to agenda item 7b – Financial Review. He explained that the Brooks County Board of Commissioners declined our reimbursement request until a new Intergovernmental Agreement could be agreed upon. Attorney Mitchell will prepare the IGA requesting tax monies be sent directly to the Authority. Discussion ensued. Andy Swann motioned to allow Attorney Mitchell to proceed with preparing the IGA as discussed; seconded by Stephanie Mata; unanimously approved.

Continuing with item 7b, bids were opened and reviewed for two 12 month CDs. Ameris Bank offered the highest interest rate. Stephanie Mata motioned to move close the CD at Colony Bank and move to Ameris Bank; seconded by Ulysses Marable; unanimously approved.

Reports

Chairman Harrell moved to reports. Tiffany provided her director's report along with requested meeting, conference and vacation schedule.

There being no further business, Andy Swann motioned to adjourn the meeting; seconded by Stephanie Mata; unanimously approved.

Respectfully Submitted:

Stephanie Mata
Secretary