

MINUTES – MARCH 12, 2018

BROOKS COUNTY DEVELOPMENT AUTHORITY

Chairman Buddy Holwell called the meeting to order at 6:02 p.m. Board members Andy Swann, Tim Crosby, Delphanie McGhee and Henry Burton attended, along with Engineer Ben DeVane, Attorney Vann Parrott and Director Tiffany Holmes.

Minutes and Financials

Copies of the minutes of the monthly meeting held February 12th. Andy Swann motioned to approve the minutes of the meeting as presented; seconded by Delphanie McGhee; unanimously approved.

The financial reports for February 2018 were provided to the Board for review and approval along with the checking account balances. Henry Burton motioned to accept the financial reports as provided; seconded by Andy Swann; unanimously accepted.

Old Business

Chairman Holwell asked that Tiffany follow up with Troy Construction regarding final lease payment for Brooks County Industrial Park.

Project updates were provided.

New Business

Chairman Holwell moved to new business. Several names were recommended to serve on the board. Current board members were encouraged to give further thought to who should fill vacancy.

Chairman Holwell shared with the board that he had been in contact with Consultant Dara Barwick regarding an equestrian project. He asked the board to approve a 6 month contract for full time work, paying \$3,000 per month. Henry Burton motioned to enter into contract with Consultant Dara Barwick for services; seconded by Tim Crosby; unanimously approved. It was decided that payment for this contract would come from discretionary funds.

Board members reviewed the proposed 2018 budget. Andy Swann motioned to approved the budget as presented; seconded by Henry Burton; unanimously approved.

Tiffany presented board members with a list of 2018 goals, and provided information regarding the upcoming Economic Development 101 program to be presented Tuesday, April 11.

Reports were made by the Attorney, Engineer and Director.

There being no further business, Tim Crosby motioned to adjourn the meeting; seconded by Henry Burton; unanimously approved.

Respectfully Submitted:

Andy Swann
Secretary