

MINUTES – MEETING OCTOBER 11TH

BROOKS COUNTY DEVELOPMENT AUTHORITY

Jack Harrell called the meeting to order at 6:02 pm. Board members Tim Crosby, Erin McKenzie, John LaHood, and Jack Harrell attended, along with Executive Director (E.D.) Stephanie Mata and legal counsel David Rose.

Minutes

Copies of the minutes of the monthly meeting held September 20th were reviewed. Tim Crosby motioned to approve the minutes of the meeting as presented; seconded by Erin McKenzie; unanimously accepted.

Financials

Mr. Harrell moved to the acceptance of the August and September financials. After a thorough review of the financials, Tim Crosby motioned to accept the financials; seconded by John LaHood; unanimously approved.

Old Business

Mr. Harrell moved to Old Business. E.D. Mata provided an update on Aviagen's Edge Grant funding: The company has sent everything for the drawdown of the award for \$300,000 less \$3,495, and their finance department has approved the drawdown as-is. We can expect it to be closed soon. Additionally, the personal property was never transferred over to the Development Authority for ownership, therefore the company received a rather substantial tax bill this year. According to the Tax Assessor's office, the Authority still needs to obtain ownership to the personal property prior to their opening in 2019, nothing after that date. E.D. Mata reported that all the information has been given to legal counsel for review and follow-up so that it can be transferred over.

New Business

Mr. Harrell moved to New Business. Upon careful review, the following edits were requested to be made to the Bylaws:

- The word "other" added to the last statement of Article I, Section 2.
- Insertion for clarification of the Chairman's duties, per the Roberts Rules of Order, in Article III, Section 1.
- Insertion of the Roberts Rules of Order for conducting meetings held electronically to protect open meetings and a legal quorum in Article IV, Section 8.

John LaHood made a motion to Table the Bylaws until changes were made and a Called Meeting could be held October 14th at 6pm; seconded by Tim Crosby; unanimously approved.

There was no Executive Session, and it was stricken from the Agenda.

Reports

No reports were given.

Motion to adjourn carried by John LaHood; seconded by Tim Crosby; unanimously approved.

Respectfully Submitted:

Secretary