

MINUTES – NOVEMBER 12, 2018

BROOKS COUNTY DEVELOPMENT AUTHORITY

Chairman Buddy Holwell called the meeting to order at 6:05 p.m. Board members Andy Swann, Tim Crosby and Henry Burton attended, along with Engineer Ben DeVane and Director Tiffany Holmes.

Opening of Sealed Bids for Surplus Property

Tiffany presented the bids received for the 54.42 acres of surplus property in the Yot Waters Industrial Park. Mr. Patrick Sullivan had the highest and only bid offering \$1,200/acre totaling \$65,304. After some discussion, Henry Burton motioned to accept the bid and move forward with the sale of the surplus property; seconded by Tim Crosby; unanimously approved. Tiffany will contact Attorney Parrott to discuss next steps.

Minutes and Financials

Copies of the minutes of the monthly meeting held August 13th. Andy Swann motioned to approve the minutes of the meeting as presented; seconded by Tim Crosby; unanimously approved.

The financial reports for August, September and October 2018 were provided to the board for review and approval along with the checking account balances. Henry Burton motioned to accept the financial reports as provided; seconded by Andy Swann; unanimously accepted.

Old Business

Project updates were provided. New activity for Project – Forquimica was provided, along with information for a job fair being hosted for the upcoming solar project.

New Business

Chairman Holwell moved to new business. Tiffany presented information regarding property taxes due on the property referred to as Triangle Utilities. Attorney Parrott is to confirm the amount owed to be sure the correct amount is paid. Tiffany shared that the DA had been invited to partner with the Brooks County Boys & Girls Club on a grant application for the construction of a dirt bike trail. The DA would provide a \$10,000 match if awarded. A letter of support was provided to be included in the grant application. Board members then discussed the need for an intergovernmental agreement with the county. Attorney Parrott has been asked to write up the agreement for review.

Tiffany provided an update on recent activity and her upcoming schedule.

Tiffany then excused herself as the board discussed employee compensation. It was determined to provide Tiffany with a pay raise equal to 10% to take effect January 1, 2019. The board also determined that Tiffany is to receive two weeks vacation and one week sick leave each year.

There being no further business, Tim Crosby motioned to adjourn the meeting; seconded by Henry Burton; unanimously approved.

Respectfully Submitted:

Andy Swann
Secretary